

PERRY COOK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING

FEBRUARY 9, 2021

Library Director Patricia Dollisch X Fiscal Officer Kile Byington X President
Dave Oates X Vice President Deb Statler Absent Secretary Mary Roush X
Board Members: Paul Sipes X Julie Rhea X Mary Jobe X

The meeting was held through Zoom conferencing amid Covid-19 concerns. In attendance at the library were the library director, fiscal officer, board president and secretary. Board members Paul Sipes and Mary Jobe attended from their homes. Vice President Deb Statler was absent. The meeting was called to order at 7:10 p.m. by Dave Oates. The minutes from the January 12, 2021 organizational meeting were read. Julie made a motion to accept the minutes as read, Mary Jobe seconded, all agreed. The minutes from the January 12, 2021 trustees meeting were read. Paul made a motion to accept the minutes with 1 date correction, Mary Roush seconded, all agreed.

PATRICIA: Paul asked about the status of the projects that were to be completed through the Cares Act Funding. Patricia indicated that Eli, the project manager of the job, has been notified that the completion date should be February 12th or the company will be sanctioned. There were complications with the work that has been completed in the children's area and the community room. Funds will be held for final payment until satisfactory work is completed and approved by Patricia. Some of the projects that have been completed are a hand-washing station in the community room, a sink plumbed and completed in the children's room and people counters throughout the library as well as purchases of plexiglass, programming supplies and subscription to Zoom. Congress Township installed a water bottle filler and UV & Hepa filters in the 4 HVAC units as well as replaced the water fountain. Because Morrow County does not conduct their own inspections and they are farmed out to Richland County, the process is taking longer to complete. Patricia indicated that while IAP has been good to work with previously, she would hesitate to work with them again after this experience.

Patricia noted that a former employee had filed a worker's compensation claim and that if further information were desired, an executive session would be required. Julie asked if the case was of concern; Patricia indicated that she did not feel that it was and that the claim has been allowed, over our objections. The insurance company will file the appeal and she will update the board throughout the process.

KILE: January financials have been reconciled as well as December and 2020 has been closed. All reports have been sent to the Morrow County Auditor's office for review. Kile spoke with Pat Davies, Auditor, and shared that Ms. Davies is concerned about the large amount of funds sitting in the Capital Projects fund of the library's budget. The budget commission has asked for an outline or plan on how the board plans to spend the funds and why the monies are being saved since this is taxpayer funding. The library is not expected to spend all the money, just to have a plan for it. The concern is that if a plan is not presented, the PLF will not be evenly split

between the 4 county libraries in the future. The following plan was decided upon to present to the county and will be discussed at further length in the coming months.

- A. Security system
- B. Computers
- C. Painting wall(s) within the building

There is approximately \$40,000 more than was anticipated; this is in part to the PLF being higher than expected. Kile placed \$10,000 in capital projects as a good faith effort to show the county that we are taking heed to their concerns. She will present this information to them within the next few weeks and will work on a broader plan by July.

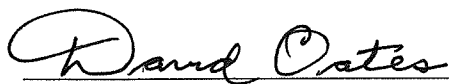
Discussion took place regarding projects and expenses that the library would like to pursue in the further. Patricia would like to speak with the Perry Township Trustees about vacating the alley. Other options discussed included outdoor programming space, a sprinter van, book lockers at the school and new LED lighting throughout the library, to name a few. Paul made a motion to approve the permanent appropriations for 2021, Mary Roush seconded, all agreed. Motion carried. Mary Roush made a motion to accept the financial report and pay the bills, Julie seconded, all agreed. Motion carried.

OLD BUSINESS: The security system pricing will be reviewed and will be moving forward to be purchased. Patricia indicated that staff is comfortable with being open and asked for service hours of Monday and Tuesday 10 a.m. to 8 p.m. and Wednesday through Friday 10 a.m. to 5 p.m. effective February 15, 2021 until the next meeting on March 9, 2021. Julie made the motion to change the hours effective 2/15/21, Mary Jobe seconded, all agreed. Motion carried.

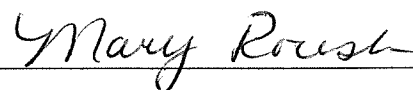
NEW BUSINESS: Mary Roush asked about hiding Easter eggs on library grounds if the Johnsville Association has an event in late March. No opposition was met by any party and Patricia indicated that she would speak with Jane Wiggenhorn to see about the possibility of grab and go bags for the event.

CONSENT RESOLUTIONS: Mary Roush made a motion to accept the donation of .95, Julie seconded, all agreed.

Mary Roush made a motion to adjourn the meeting, Julie seconded, all agreed. Meeting adjourned at 8:30 p.m.



David Oates, Board President



Mary Roush, Board Secretary